



EDBS/KH/87/2013
30th May 2013

Chief Executive/General Manager
All Banks, Financing Companies and Ancillary Services Providers
Manama
Kingdom of Bahrain

Dear Sir,

Written Communications with the Banking Supervision Staff at the Central Bank of Bahrain – Use of Electronic Files

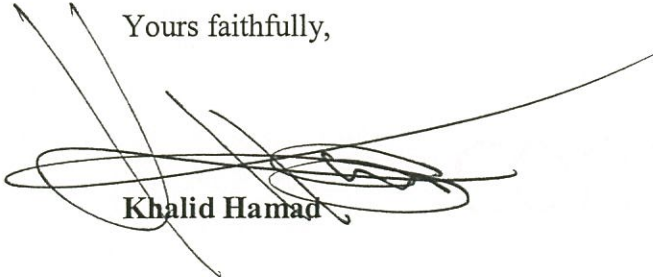
The Central Bank of Bahrain ('CBB') wishes to request all banks, financing companies and ancillary services providers that any written communications or reports sent to the undersigned, or officials of Retail Banking Supervision Directorate, Islamic Financial Institutions Supervision Directorate and Wholesale Banking Supervision Directorate should also be followed by sending a PDF copy of the same communication by email to the concerned person at the CBB to whom the communication was originally addressed.

This request is being made to enhance the CBB's records maintenance process.

Please ensure that your concerned personnel are aware of this administrative change and that the required internal procedure is put in place accordingly.

Thank you for your continuous cooperation and support.

Yours faithfully,



Khalid Hamad